

Local Unit Steward

A unique opportunity to:

- Develop a detailed understanding of your Collective Agreement.
- Provide information and reassurance directly to your colleagues during uncertain situations.
- Gather details about workplace issues to support investigations.

“ I am a lifelong learner and being a Steward has granted me opportunities for education and growth. It has helped me challenge some of the beliefs I have about myself and my employer and has given me the background I need to help support employees on my site.

- Sheri Carter (Grande Prairie North)

A Steward:

Is the first point of contact for Collective Agreement interpretation for Local Unit (LU) members.

Explores multiple options for issue resolution.

Advocates for members.

Gathers detailed facts and determines whether an issue violates the Collective agreement. Completes grievance forms to initiate the grievance process. Attends investigations and discipline meetings as member support.

Serves as a critical communication link.

Connects LU members, the Local Unit Executive (LUE), Labour Relations Officers (LROs), Joint Workplace Health and Safety Committees, Employer Management Advisory Committees, and the employer to identify and address concerns.

Fosters a positive relationship with employers.

Builds a strong ongoing relationship that can support difficult conversations and positive resolutions to workplace issues.

Find more information:

🌐 hsaa.ca/leadyourunion 📩 localunits@hsaa.ca ☎ 1.844.280.4722

👤 Your Labour Relations Officer or Local Unit Advisor

Term

Stewards serve three-year terms.

Compensation

This is a volunteer position, with compensation and expense reimbursement for formal Union events, such as Convention and training.

Training and resources

Steward 101 in-person training courses, offered twice a year in Calgary and Edmonton.

LUE newsletters.

LUE-specific learning and engagement opportunities such as townhalls.

Each LU has a Local Unit Advisor and Labour Relations Officer assigned for support.

Other workshops and conferences.

Becoming a Steward

When a term ends or a vacancy occurs, HSAA sends a Call for Nominations by email.

Some LUs do not yet have an active Executive. To start the process of activating an LU, contact localunits@hsaa.ca.

HSAA members in good standing are eligible to run.