

# HSAA | Board Member

## A unique opportunity to:

- Build leadership skills!**  
Provincial-level, future-focused strategic planning; team building and collaboration; public speaking; policy development; chairing meetings; governance processes; risk management; budgeting and planning processes; problem solving.
- Travel across the province to meet with members, support local leadership teams and build solidarity and community.**
- Share real experiences of members to ensure Board discussions and decisions reflect member priorities.**

## About the role

**District Board members include five members each from Calgary and Edmonton, two each from the North, South, and Central districts, and one Equity Board Member who identifies as Indigenous. Key responsibilities include:**

### Gather member input.

Through Annual General Membership Meetings (AGMMs) and local, site, district, and provincial engagement, and bring member perspectives to Board discussions and decisions.

### Exercise fiduciary duty.

Consider all perspectives, make decisions in the best interest of the entire membership, and manage confidential information responsibly while keeping members informed and engaged.

### Contribute to organizational planning.

Participate in strategic planning, approve the annual budget, recommend and approve policy changes, and support risk-mitigation planning.

An understanding of HSAA policy, governance and member priorities, gained through prior experience at the Local Unit Executive or on an HSAA Committee or Working Group is desired for this role.

## Compensation

Board Members receive wage replacement for meetings and other events that occur on a regularly scheduled day of work. Additional compensation is available as outlined in Finance Policies [3.10 Events and Member Expenses](#) [3.11 Additional Expenses for Representative of HSAA](#) and [3.12 Additional Board of Directors' Expenses](#)

## Find more information:

## Time commitment and term

This is a significant commitment that includes some time away from work for union business, time outside of regular work hours, and some travel.

There are roughly seven Board meetings annually, that range from two to three days each, plus occasional urgent meetings.

Board Members are encouraged to be on one Committee or Working Group, which meet approximately five times per year.

Board Members are expected to attend the HSAA annual Convention, and may also attend Annual General Membership Meetings, [select sponsored external events](#), and other engagement activities throughout the year.

Board Members may seek re-election at the end of their three-year term, and there is no limit to the number of terms they may serve.

## Training and resources

Full-day orientation following Board elections.

Board Members work closely with the President, Vice-President and the Executive Director who provide coaching, mentoring and other support.

Additional Board development opportunities may also be provided.

## Process to run for a Board Position

The election process is set out in the [HSAA Constitution](#). The HSAA [Elections/Credentials Committee](#) provides oversight of the process.

Board Members are elected by members in their district. To run, they must complete the [nomination form](#) which requires five member signatures.

The nomination period begins April 1, with elections by May 5. HSAA members in good standing are eligible.