

Alberta's Health Regions and Voluntary Organizations and the Health Sciences Association of Alberta (HSAA)

This classification specification identifies representative duties and responsibilities, and is intended to assist in the determination of the appropriate classification level within each discipline. Some duties and responsibilities may overlap between class levels. The classification specification is not intended to provide an exhaustive list of all duties performed.

Classification Title: **Clinical Instructor (Technologies)**

Date Updated: **May 20, 2008**

Job Summary:

The Clinical Instructor is responsible for the education and coordination of Diagnostic Sonography, Nuclear Medicine, Medical Radiography, Magnetic Resonance Imaging, Respiratory Therapy or Medical Laboratory students, medical fellows and residents. The Clinical Instructor is the liaison with the training partners for coordination and maintenance of the clinical practicum programs. Responsible for the planning, coordination, implementation and evaluation of educational activities for staff and students.

Key Responsibilities and Typical Duties:

Core Duties

- Liaises with educational institutions (e.g. NAIT, SAIT).
- Represents clinical site/region in partnership with the educational institution (NAIT/SAIT) for the training program.
- Liaises with appropriate clinical staff at each site regarding the training programs.
- Develops, maintains and evaluates continuing education programs.
- Coordinates and/or provides in-service training for staff.
- Maintains up-to-date learning resources and instructional materials where possible.
- Trains and orients students to the clinical environment.
- Provides formative feedback to preceptors and students.
- Assists with assessing and validation of clinical competencies.
- Creates, maintains and updates all appropriate records required for the program.
- Researches and organizes new educational activities.
- Participates in recruitment, selection and assessment of students.
- Presents lectures, talks and presentations to students and various groups as required.

Other Related Duties

- Assists in budget preparation for programs and in-services.
- Assists in the development and maintenance of quality assurance and quality control programs and departmental guidelines.
- May gather data on student growth for the region.
- May participate in graduation exercises.

Leadership/Decision-Making

- Creates and fosters a supportive learning environment.
- Coordinates all aspects of the program with the relevant bodies such as regulatory, educational institutions and professional colleges and/or associations and work sites.
- Keeps abreast of trends in educational field.
- Participates in community relations as the regional representative to career fairs, student tours or work experiences.
- May directly supervise assigned staff which may include site specific student liaisons.

Knowledge:

Education

- Graduate from a recognized technology program.
- Is required to have one or more discipline-specific certificates such as Echo, OBGYN, Neurology, CT, Mammography, etc.

Additional Qualification/Designations/Certifications

- May be required to have courses and/or experience in education or adult learning.

Registration Requirements

- Registered with the applicable professional college/association.

Working Conditions:

- Normal office environment.
- Works with students on the floor and has similar working conditions to the applicable discipline.